

One of the exciting new capabilities of the new campus printer system is the ability to print from personal, non-VFMAC devices! You may begin using this new functionality immediately!

In practice, this means that all Cadets, Faculty, and Staff may now print from their personal laptops, desktops, phones, and tablets you may use for day-to-day work on campus. (Goodbye, “print kiosks!”)

Devices supported include:

- Windows Desktops/Laptops/Tablets
- Google Chromebooks
- Android Phones/Tablets
- Apple Mac OSX Desktops/Laptops
- Apple iOS Phones/Tablets

NOTE: Your device still must be connected to the campus network in order to print.

For Cadets, this means you must be connected to “Cadetnet” wi-fi (or ethernet).

For Faculty/Staff, this means you must be connected to “FacultyNet” wi-fi (or ethernet).

Just as with print jobs sent from VFMAC equipment, you will also still need to release your print job at the printer itself.

**Here is how to set your device up:**

1. Navigate to <https://192.168.145.32:9164/setup> on your device in your web browser (Safari on Apple iOS Phones)
2. Follow the device-specific instructions on the webpage
3. Either on installation (or at the first print job on your device), you’ll be prompted for the following (one-time) information to finish setup:
  - a. When prompted to select a Print Queue:
    - i. If you are a Cadet, select **Cadet\_Secure\_Print**
    - ii. If you are Faculty/Staff, select **Faculty\_Secure\_Print**
  - b. When prompted for credentials:
    - i. Use your Cadet or VFMAC username and password (without the @vfmac.edu or @cadet.vfmac.edu suffix)
  - c. Once this one-time setup is complete, you won’t need to reenter it again.
4. When you would like to print:
  - a. Print to the **Cadet\_Secure\_Print printer** (if you are a Cadet)
  - b. Print to the **Faculty\_Secure\_Print printer** (if you are Faculty/Staff)
  - c. You may release your print job at any of the new printers on campus by scanning your ID badge, or by entering your VFMAC username and password.

Regards,



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